



Healthy People. Healthy Communities.

Public Health
Seattle & King County



Chief of Assessment, Policy Development and Evaluation

Position Purpose:

The Chief of Assessment, Policy Development and Evaluation (APDE) provides leadership, vision and direction for the Unit. The Chief must be an innovative leader with strong management, strategic planning, public health expertise, and research skills. The incumbent is responsible for overseeing epidemiology, assessment, policy development, program planning, research and evaluation activities and coordinating and providing technical assistance



with these activities throughout the department. The Chief will keep abreast of current technical developments in epidemiology, community health assessment, planning methods and public health policy keeping the department and its staff at the forefront of these activities. The Chief will further the department's implementation of its Operational Master Plan (OMP) by developing, strengthening and coordinating a strategic approach to policy development across the department; introducing economic analysis as a routine component of

assessment, evaluation and policy development activities; strengthening data collection and analysis; building capacity for program evaluation across the department; and improving strategic planning.

The APDE unit's purpose is to develop, maintain and initiate innovative community health assessment activities, including primary quantitative and qualitative data collection; analysis of secondary quantitative data; development of tools for data analysis; sharing best practices through technical assistance; monitoring and reporting on health indicators; developing evidence-based health policy; evaluating internal program and health delivery systems; incubating pilot programs; promoting outcome, policy and economic analysis of community-based interventions; and developing performance measurements. The unit is also responsible for developing standards for assessment functions in the department, and pursuing program and research funding. The unit translates assessment findings into information for use in developing and implementing policy in coordination with the Policy, Community Partnerships, Communications Unit, which encompasses Public Health's communication (internal and external) operations and community / government relations.

The incumbent of this position will be considered for an affiliate academic appointment with the Department of Global Health and the Institute for Health Metrics and Evaluation at the University of Washington.

APPLICATION PROCESS

Persons interested in this position should submit the following information:

1. A letter of interest specifically addressing the qualifications mentioned in this announcement.
2. A current resume.
3. Salary history

If you have questions regarding this announcement, please call Marissa Karras at 360-956-1336. This position will remain open until filled. In order to be considered for the first round of interviews please submit your application materials by May 14, 2010 to marissa@karrasconsulting.net or by fax to 360-956-1348.

Seattle and King County Public Health is an equal opportunity employer and is strongly committed to enhancing the diversity of its workforce. We will provide assistance in the recruitment, application and selection process to applicants with disabilities who request such assistance. Please contact us at (360)956-1336 as early as possible regarding any assistance you may require.

COMPENSATION

The annual salary for this position is \$108,461 – 137,480. King County provides a comprehensive package of benefits, including fully-paid medical, dental and vision benefits for the employee and his or her dependents, participation in the state retirement plan, generous vacation and sick leave plans.

Primary Duties and Responsibilities

Develop, lead, direct, and evaluate the strategic direction and overall business plan of the department through APDE. Functions in the unit are closely tied to the Public Health Operational Master Plan with accountabilities to the director and Board of Health.

Develop and implement the capability to provide assessment, policy development and evaluation activities cutting across all divisions. Direct and ensure APDE provides high level expertise to programs within the department, serving as an in-house unit of experts to other programs.

Act as the director's representative and department's liaison with internal and external groups, community organizations, elected officials, medical and public health care providers and the general public on regional health care trends, health policy and services.

Develop and execute goals, strategic direction, operating plans, policies and short & long-range objectives for the unit; foster dynamic engagement between data analysis and policy development; and ensure deliverables and services meet deadlines and are consistent with overall goals and strategies of the department.

Develop and implement program improvements in technological tools aiding assessment, evaluation, and data collection activities; integrate findings of informatics analyses including helping to translate public health and medical data into policy proposals; and strategies for communicating best practices to employees, elected officials and key stakeholders.

Direct and oversee management duties related to developing and operating a unit, including hiring and evaluating staff, developing program budget, developing and monitoring work programs, management reporting, contract administration and program evaluation.

Direct and oversee production of assessment and other evidenced-based population reports as well as writing and securing grants.

Qualifications

PhD in health sciences.

Proven experience managing and leading a group of professionals analogous to the work described in this job announcement.

Demonstrated experience and skills leading or performing assessment, program evaluation and epidemiological analysis and presenting findings.

Demonstrated experience fostering evidence-based policy development in health care, public health, promotion of healthy living and provision of high quality health care.



Desirable Qualifications

Demonstrated success leading a unit of epidemiologists, social research scientists, or health scientists for an agency assessing, evaluating or developing and recommending policy with regards to population-based health.

Successful track record as a Principal Investigator, winning federal grants such as CDC, NIH and private foundation grants.

Experience working in or collaborating with a local public health department, preferably in a large urban setting

Demonstrated knowledge and understanding of both quantitative and qualitative assessment and analysis methods.

Demonstrated experience addressing social determinants of health, environmental determinants of health as well as a commitment to eliminating health inequities.

Supplemental Information

Public Health – Seattle King County is a department of King County government. For more information about the department, visit its web page. www.kingcounty.gov/health

Past reports such as Community Health Indicators and The Health of King County produced by this unit are found at this web site: www.kingcounty.gov/healthservices/health/data/datawatch

Public Health's Operational Master Plan link: www.kingcounty.gov/health/publichealthmasterplan

About King County

King County is a medley of picturesque views of lush green hills surrounded by snowcapped mountains and sparkling blue waters. Cupped between the jagged Olympic Mountains to the west and the volcanic peaks of the Cascade Range to the east, King County is home to the city of Seattle, suburban cities, small towns, and rural communities, as well as forests and farmlands. King County's moderate climate combined with a contrasting geography of water and mountains encourage a wealth of year-round outdoor activities such as sailing, kayaking, fishing, skiing and



hiking. Seattle is known for its art and culture with more quality theaters than any city in the country next to New York City. With excellent schooling, affordable health care and a low incidence of crime, King County offers a life that balances favorable working and living conditions.